

## Membership and meetings:

The Youth SOcial, Academic, and Recreational Services, Inc (SOARS) Youth Advisory Committee shall be coordinated by an adult advisor who will supervise all meetings, activities, and special projects. The YAC advisor will provide guidance in planning activities and reserves the right to reject and or revise an idea due to feasibility or budget constraints.

The YAC will be filled by a selection process based upon received applications. The selected members will serve a term of 1 year.

Members of the YAC can choose to retain their position for multiple annual periods. All members who are in good standing and have not yet graduated are eligible to serve additional terms.

All members must commit to attending monthly meetings after 2 consecutive absences or 3 absences during the annual period a member can be removed from the committee.

Regular meetings will be held once a month usually on a Saturday. In addition, special meetings may be called for planning, preparing and presenting programs.

YAC members will show respect for other members. Members will demonstrate respect for others by listening attentively when someone else is speaking, asking questions when clarification is needed, and by refraining from negative comments when responding to other people's ideas.

All members must commit to participating on a sub-committee.

If a member graduates during the term, they are not eligible to serve on the committee again in the future. If a member relocates, the advisor will immediately appoint a replacement for the duration of the year. At the end of the year that position will be considered vacant and filled via the standard procedures.

## Officers

Officers shall be a president, a vice-president and a secretary elected by the members of the YAC. Officers should make a special effort to attend all meetings, programs, and special events.

Officers will serve a term of one year, from August through the following July. Each August a new election will be held.

#### President:

The president of the YAC will work closely with the advisor to set the agenda for meetings and will preside over the meetings. The president will act as a contact person for other members who want items added to the meeting agenda.

#### Vice-President:

The vice-president will serve as the president in his/her absence. The vice-president will inform and remind all members of upcoming meetings, programs, and special events.

#### Secretary:

The secretary will take minutes during meetings and keep attendance records.

#### Removal

##### Removal of members from the Youth Advisory Committee

In the extremely rare case that a member of the YAC is consistently disruptive to the group's mission, it is the responsibility of the advisor to remove that person from the membership. The advisor will make every attempt to resolve the situation before removing the member from the Board.

#### Filling vacancies

If there are vacancies at the end of the term due to graduations, relocations, or students no longer wanting to continue participation, the advisor will nominate several applicants to the committee.

The committee will then vote from the nominations on which applicants will fill the vacancies.